



108 East Railroad Street
St. Johns, Michigan 48879
Minutes for Special Meeting
June 21, 2023 at 6:00pm

- I. Call to Order
 - A. Skorna called the meeting to order at 6:02pm
 - B. Members present: Kim Skorna, Chair; Rebecca Daman, Vice Chair; Jean Ruestman, Treasurer; Renae Larsen, Secretary; Kendel Darragh, Trustee; Kim Keys-Kellogg, Trustee
 - C. Members absent: Brad Jorae
 - D. Others present: Brett Harger, Assistant Director

- II. Approval of Agenda
 - A. Keys-Kellogg moved to approve the agenda as presented; supported by Larsen; motion carried unanimously

- III. New Business
 - A. Air Conditioner Quotes
 1. Members reviewed quote from Williams for replacement of air conditioner and furnace in staff area
 - a. Quote includes options for air filter, humidification, and air purifier systems
 - b. Harger noted Williams' bid was accepted by Board when other units were replaced in November 2020, and has been doing maintenance work since
 - 1) A leak was discovered in the air conditioner during the routine maintenance
 2. Ruestman, noting the ongoing work with Williams and the emergency nature of the replacement, moved to approve the quote with three options; supported by Darragh; motion carried unanimously
 - B. Janitorial Quotes
 1. Harger presented one quote and noted staff is expecting others that have not yet arrived
 2. Members briefly discussed the quote, but took no action

- IV. Trustee Comments
 - A. Daman delivered the proposal from OneCause to Trustees

- V. Adjournment
 - A. Ruestman moved to adjourn; supported by Daman
 1. Meeting adjourned at 6:21pm

Next Regular Meeting: Thursday, August 10, 2023

The Briggs District Library is barrier-free. This meeting is open to all members of the public under Michigan's Open Meetings Act. For further information, contact the Library at (989) 224-4702.